

**Meeting no-1**  
Modern Education Society's  
**College of Education, Vita**

**MINUTES (2021-2022)**

First meeting of Internal Quality Assurance Cell (IQAC) Committee was held in the college on Thursday, 22/07/2021 at 12.30 p.m. under the chairmanship of Prin. Dr.M.V Gulavani

Following members were present for this meeting

<b>Sr.no</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Prin. Dr. Megha Visharam Gulavani	Chairperson
2	Shri. Vinod C. Gulavani	Member (Employer)
3	Shri.Vishram C. Gulavani	Member (Management)
4	Ms. Salve S.S.	Coordinator, IQAC
5	Ms. Terdale S.H.	Member (Teacher)
6	Shri. Jadhav R.M.	Member (Teacher)
7	Shri. Patil S.N.	Member (Teacher)
8	Shri. Deshpande S.S.	Member (Administrative Officer)
9	Shri. Babar Pravin	Member (Local Society)
10	Shri. Khilare M.P.	Member (Alumni)
11	Shri. Mayuresh V. Gulavani	Member (Industrialist)

Smt. Salve Sharmila welcomed all the members of the IQAC. The committee discussed the following agenda and passed the following resolutions.

**Item No. 1: Confirmation of the minutes of the last meeting held on 26-3-21**

The minutes of the last meeting of IQAC for the academic year 2020-2021 held on **26 March, 2021** were read and confirmed.

**Item No. 2: Formation of Internal Quality Assurance Cell (IQAC) Committee for the year 2021-2022.**

All the committee members were shown their interest to continue in the committee. It was resolved that all the members will continue as a member of IQAC.

### **Item No. 3: Submission of previous AQAR**

IQAC Coordinator Asst. Prof. Salve Sharmila informed the committee members about the NAAC accreditation process and necessity of submitting the previous AQAR to NAAC. She also informed that the college has already started preparing AQAR for the academic year 2017-2018, 2018-2019, the work is almost completed. She puts the AQAR before the meeting and discussed on various points. All the committee members were in opinion to get the college accredited by NAAC. The committee approved the AQAR of above said period. It was also resolved that the IQAC will immediately prepare the AQAR for the year 2020-2021 and submit to NAAC.

### **Item No. 4: Admission of the new batch for 2021-2023.**

IOAC Coordinator Asst. Prof Salve Sharmila informed that schedule of admission is not yet declared by the ARA, CET Cell of Government of Maharashtra. This year also admission process will be delayed due to Covid-19. It was resolved to Senior clerk in accordance with the guidelines given by Government of Maharashtra for the better execution of entire admission process.

It was also resolved that the college should follow the last year strategy to complete the admission process and We will create a WhatsApp group for the candidates who wish to take admission in B.Ed. course and disseminate the information related to admission process in this group. Aspirant candidates will be guided through this WhatsApp group in solving their problems to complete admission process.

### **Item No. 5: Annual Calendar**

Prin. Dr. Megha Gulavani informed the committee that final draft of term schedule of B.Ed. course is not yet received from the university but classes for the 2<sup>nd</sup> year students are going on. It was resolved that the IQAC will prepare annual calendar. The calendar will comprise all the curricular and Co-curricular activities and will be flexible in nature.

  
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**Modern Education Society's  
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Action Taken Report**

Sr.no	Agenda/Item	Resolution	Action Taken
1	Formation Internal Quality Assurance Cell (IQAC) Committee for the year 2021-2022.	It was resolved that all the members will continue as a member of IQAC.	Previous members were continued.
2	Submission previous AQAR	The IQAC immediately Will prepare the AQAR for the year 2020-2021 and submit to NAAC.	IQAC distributed the criteria of AQAR for the year 2020- 2021 to the faculty members and asked them to prepare the record as early as possible.
3	Admission of the new batch 2021-2023.	The senior clerk of the admission committee will create WhatsApp group for aspirant the candidates.	WhatsApp group was created and all the information regarding admission was shared to the Candidates students. were guided and properly problems were sorted out.
4	Annual Calendar.	Annual calendar will be prepared by IQAC	Annual Calendar for semester wise prepared.



  
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**Meeting no-2**  
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**MINUTES (2021-2022)**

Second meeting of Internal Quality Assurance Cell (IQAC) Committee was held in the college on Thursday, 6/09/2021 at 12.30 p.m. under the chairmanship of Prin. Dr.M.V Gulavani .

**Following members were present for this meeting**

<b>Sr.no</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Prin. Dr. Megha Visharam Gulavani	Chairperson
2	Shri. Vinod C. Gulavani	Member (Employer)
3	Shri.Vishram C. Gulavani	Member (Management)
4	Ms. Salve S.S.	Coordinator, IQAC
5	Ms. Terdale S.H.	Member (Teacher)
6	Shri. Jadhav R.M.	Member (Teacher)
7	Shri. Patil S.N.	Member (Teacher)
8	Shri. Deshpande S.S.	Member (Administrative Officer)
9	Shri. Babar Pravin	Member (Local Society)
10	Shri. Khilare M.P.	Member (Alumni)
11	Shri. Mayuresh V. Gulavani	Member (Industrialist)

Mr Jadhav R.M welcomed all the members of the IQAC. The committee discussed the agenda set for the meeting and passed the following resolutions.

**Item No. 1: Confirmation of the minutes of the last meeting held on 22 July, 2021.**

It was resolved that the minutes of the first meeting of IQAC held on 22 July, 2021 were read and confirmed.

**Item No. 2 :Curricular and co-curricular activities.**

The committee discussed the curricular and co-curricular activities to be conducted in the semester IV. Although the term schedule was not yet declared by the University but the committee resolved that the college will prepare a comprehensive plan for semester III, semester IV. It was also resolved that discussion with the Headmasters and the nodal teachers of the practicing schools will be conducted in which all the planning for internship programme

will be discussed. It was also resolved that the curricular and co-curricular activities for the semester I will be planned after the declaration of the term schedule by the university.

**Item No. 3: Swachhata Camp**

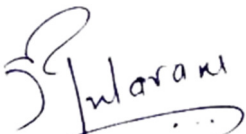
The institution realized and proposed to organize a Swachhata camp for the wider interest of the society. The committee appreciated the move and resolved to organize Swachhata camp as early as possible.

**Item -4 To organize Yoga day and extension lecture**

The institution realized and proposed to organize a yoga day and extension lecture . The committee resolved to organize Yoga day and extension lecture as early as possible. The meeting was concluded with the vote of thanks by Mr.Patil S.N.

  
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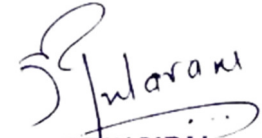
  
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**Modern Education Society's  
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Action Taken Report**

Sr.no	Agenda	Resolution	Action Taken
1	Confirmation of the minutes of the last meeting	It was resolved that the minutes of the first meeting	IQAC held on 22 July, 2021 were read and confirmed
2	Curricular and co-curricular activities.	The committee discussed the curricular and co-curricular activities to be conducted in the semester 1, 3 and 4	The committee resolved that the college will prepare a comprehensive plan for semester 1,III, semester IV
3	Swachhata Camp	Resolved to organize Swachhata camp	Swachhata camp was organised on the occasion of Sant Gadgebaba jayanti on 16 Dec.2021
4	To organize Yoga day and extension lecture	The committee resolved to organize Yoga day and extension lecture	Yoga day was organised on 24 Nov. 2021 And extension lecture On the occasion of Dr.B.R Ambedkar Mahaparinirvan din on 6 Des.2021 was organised.



  
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**Meeting no-3**  
**Modern Education Society's**  
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**MINUTES (2021-2022)**

Third meeting of Internal Quality Assurance Cell (IQAC) Committee was held in the college on 4/01/2022 at 12.30 p.m. under the chairmanship of Prin. Dr.M.V Gulavani .

Following members were present for this meeting

<b>Sr.no</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Prin. Dr. Megha Visharam Gulavani	Chairperson
2	Shri. Vinod C. Gulavani	Member (Employer)
3	Shri.Vishram C. Gulavani	Member (Management)
4	Ms. Salve S.S.	Coordinator, IQAC
5	Ms. Terdale S.H.	Member (Teacher)
6	Shri. Jadhav R.M.	Member (Teacher)
7	Shri. Patil S.N.	Member (Teacher)
8	Shri. Deshpande S.S.	Member (Administrative Officer)
9	Shri. Babar Pravin	Member (Local Society)
10	Shri. Khilare M.P.	Member (Alumni)
11	Shri. Mayuresh V. Gulavani	Member (Industrialist)

Mr. Dashavant P.R welcomed all the members of the IQAC. The committee discussed the agenda set for the meeting and passed the following resolutions.

**Item No. 1: Confirmation of the minutes of the last meeting held on 6 Sept.2021.**

It was resolved that the minutes of the first meeting of IQAC held on 6 Sept 2021 were read and confirmed.

**Item No. 2: Professional development of the teachers.**

It was resolved that teachers must participate in different training courses available in online or offline mode. The faculty should also keep themselves update by attending Orientation, Refresher, and Short Term Courses etc. They should also participate and present papers in seminars/conferences/workshops etc. It was also resolved that all the faculty members must publish at least 1 research papers every year in reputed journals.

**Item no -3 To organize workshop for English fluency& language enhancement**

It was resolved that for developing students English communication skill 2 days workshop will be organized as early as possible.

**Item No. 4: Educational Tour**

Smt. Salve S.S informed the committee that educational tour is a compulsory part of B.Ed. Syllabus and marks are assigned in semester four for the educational tour. The committee thoroughly discussed the place of educational significance for the tour. Precautionary measures that should be taken during the tour were also discussed thoroughly. The committee resolved that four days educational tour to be organized. The meeting was concluded with the vote of thanks by Smt. Teradale S.H.

  
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Action Taken Report**

Sr.no	Agenda	Resolution	Action Taken
1	Confirmation of the minutes of the last meeting	It was resolved that the minutes of the second meeting of IQAC held on 9 sept, 2021 were read and confirmed	<ul style="list-style-type: none"> <li>Minutes of the IQAC were Confirmed</li> </ul>
2	Professional development of the teachers.	Teachers must participate in different training such Courses as Orientation, Refresher, and Short Term Courses available in online or offline mode to keep themselves updated. Participate in seminars/conferences/workshops etc. and present research papers. All the faculty members must publish at least 1 research papers every year.	<ul style="list-style-type: none"> <li>College will relieve and grant on duty leave to the faculty members for attending orientation, refresher, and short term courses.</li> <li>Asst.Prof.Mr. Patil S.N ,Mr. Dashwant Prashant, Smt Salve S.S completed one refresher course and Mr. Patil S.N and Mr. Jadhav R.M completed 1 short term Courses through online mode. For online refresher course They were granted on duty leave and provided her all sorts of technical facility to complete her course.</li> <li>Faculties were participated and research seminars/conferences/workshops papers in present</li> </ul>
3	To organize workshop for English fluency& language enhancement	It was resolved that two days workshop will be organized.	English fluency& language enhancement Workshop was organised on 8,9" Oct.2021.
4	Educational Tour	It was resolved that four days Educational tour will be organized.	Four days Educational tour was organised from .....



  
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**Meeting No-4**  
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**MINUTES (2021-2022)**

Third meeting of Internal Quality Assurance Cell (IQAC) Committee was held in the college on 24-4-22, at 12.30 p.m. under the chairmanship of Prin. Dr. M.V Gulavani .

Following members were present for this meeting

<b>Sr.no</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Prin. Dr. Megha Visharam Gulavani	Chairperson
2	Shri. Vinod C. Gulavani	Member (Employer)
3	Shri.Vishram C. Gulavani	Member (Management)
4	Ms. Salve S.S.	Coordinator, IQAC
5	Ms. Terdale S.H.	Member (Teacher)
6	Shri. Jadhav R.M.	Member (Teacher)
7	Shri. Patil S.N.	Member (Teacher)
8	Shri. Deshpande S.S.	Member (Administrative Officer)
9	Shri. Babar Pravin	Member (Local Society)
10	Shri. Khilare M.P.	Member (Alumni)
11	Shri. Mayuresh V. Gulavani	Member (Industrialist)

Smt . Salve S.S welcomed all the members of the IQAC. The committee discussed the agenda set for the meeting and passed the following resolutions.

**Item No.01**

Confirmation and signing of the solutions of the minutes of previous meeting held On 4/01/2022 Resolution Minutes of the IQAC meeting held on 4/01/2022 were confirmed and finalized.

**Item -2 Discussion on Organize professional development /administrative training Programmes**

**Resolution** The plans of Action on Organize professional development /administrative training Programmes have been confirmed and finalized

**Item -3 Discussion on Organize Extension lecture**

Resolution The plans of Action on Organize Extension lecture have been confirmed and finalized

**Item -4**

**Discussion on Motivate Students to participate in extension and outreach activities**

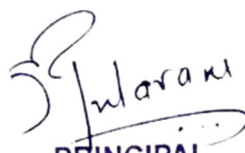
**Resolution** The plans of Action on Motivate Students to participate in extension and outreach activities have been confirmed and finalized

**Item no -5 Any other subjects with the kind permission Chairman**

**Resolution - Nil**

  
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Sr.no	Agenda	Resolution	Action Taken
1	Confirmation and signing of the solutions of the minutes of previous meeting held On 4/01/2022	Resolution Minutes of the IQAC meeting held on 4/01/2022 were confirmed and finalized.	Minutes of the IQAC meeting were confirmed and finalized.
2	Item -2 Discussion on Organize professional development /administrative training Programmes	The plans of Action on Organize professional development /administrative training Programmes have been confirmed and finalized	The workshop on Indian Constitution was organised on 23-4-22
3	Item -3 Discussion on Organize Extension lecture	The plans of Action on Organize Extension lecture have been confirmed and finalized	Extension lecture on Dr.B.R. Ambedkar and Responsibility of youth was organised on 6-12-21
4	Item -4 Discussion on Motivate Students to participate in extension and outreach activities	The plans of Action on Motivate Students to participate in extension and outreach activities have been confirmed and finalized	On 5th occasion of Sant Gadgebaba jayanti Handbook was inaugurated and 1 day swachhata compejion was organised on 16-12-21
5	Item no -5 Any other subjects with the kind permission Chairman	Nil	Nil



  
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